ROUTINE ORDERS
ISSUED BY
COMMANDER S.R. GRESMAK
COMMANDING OFFICER
REGIONAL CADET SUPPORT UNIT (PACIFIC)

Order No. 08/2021	4 October 2021
Last Order No. 07/2021	Esquimalt, BC

ROUTINE ORDER ENTRIES

The following is a listing of the contents of Routine Order 08/2021 dated 4 October 2021:

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092/21 – CCIR REPORTING / SIGNIFICANT ISSUES

1. Any significant issue or CCIR related to Pacific Region cadet activities that involves cadets, COATS members, CIs, and/or volunteers shall be reported to the Regional Cadet Support Unit (Pacific) in a timely manner. Corps/Squadron Commanding Officers and activity OICs/OPIs must be familiar with the CCIR Directive available for reference on SharePoint.

2. After engaging local emergency services as required, Corps/Squadron Commanding Officers or activity OICs/OPIs are to contact the Regional Operations Coordination Centre (ROCC) at 1-250-532-1843 with an initial report of the situation. Should the ROCC be unavailable, the appropriate Area OC should be called. Finally, if the ROCC or Area OC are not available, the CO, Cdr Gresmak, is to be contacted directly at 250-896-7080.

(J3 Ops O)

093/21 – AMENDMENTS TO PUBLICATIONS, ORDERS AND FORMS

The following CANCDTGEN has been released and is available on Canada.ca:

CANCDTGEN 015/21 – Air Cadet Online Ground School.

(J1)

094/21 – RCSU (PAC) PERSONNEL CHANGES

The following personnel change has occurred:

Lt(N) D. Jarosz has commenced Cl B Res Svc in the position of Regional Training Officer (backfill) for the period 2 Oct 21 – 22 Mar 22.

(J1)

095/21 – ADULT SCREENING REQUIRING UPDATE

Refs: A. NDSOD Standard 4B Individual Security Screening
B. CJCR Gp O 5010-1, Adult Screening
C. CJCR Gp O 5530-1, Civilian Instructor Management

1. IAW refs A through C, all COATS members, Civilian Instructors (CIs) and Volunteers (collectively referred to as adults) are required to maintain valid screening requirements in order to be eligible for service, employment or voluntary service. Any COATS member who fails to maintain valid screening requirements will be directed to cease parading. Any CI or Volunteer who fails to maintain valid screening requirements will have their employment /volunteer status terminated.

2. All adults are required to complete a Full Screening as defined in ref B upon initial entry into the organization. A Full Screening is valid for up to 5 years and the end date will align with the renewal date of the required screening component as outlined below, whichever comes earlier:

a. Police Records Check/Vulnerable Sector Screening (PRC/VSS): The PRC/VSS is valid for 5 years from the date of completion. To initiate the renewal process, all adults must submit an updated, original, hard copy PRC/VSS to the RCSU J1 Staffing section prior to the expiry date of their current PRC/VSS. Personnel are advised that completion of a PRC/VSS can take up to three months, therefore it is important that the process be initiated well in advance of the expiry date; and

b. Reliability Screening (RS): COATS members and CIs require an RS. The RS is valid for 10 years from the date of completion. To initiate an RS renewal, COATS members and CIs are to submit a completed Cdt #172 form, along with the required certified copies of identification and proof of address, in hard copy, to the RCSU J1 Staffing section prior to the expiry date of their current RS.

3. Annex A provides a list of personnel whose PRC/VSS and/or RS will require renewal, personnel who have extended beyond the validity period of their screening and have been directed to cease parading, and personnel whose screening has been approved.

(J1 Staffing O)

096/21 – RESERVE EMPLOYMENT OPPORTUNITIES

1. Reserve Employment Opportunities (REOs) are available to serving Reservists who meet the required criteria as stated for each employment opportunity and can be found at: http://armyapp.forces.gc.ca/reo-oer/en/VCDSBRANCH.aspx

2. The following REOs with the RCSU (Pac) are currently published:

a. O-51984 – Training Support Coordinator (Vernon) (Backfill) – closes 14 Oct 21;

b. O-52642 – Zone Training Officer (Prince George West) – closes 15 Oct 21;

c. O-52194 – J1 Screening Coordinator 1 – closes 18 Oct 21; and

d. O-52195 – J1 Screening Coordinator 2 – closes 18 Oct 21.

3. The following REOs with CJCR and the other RCSUs are currently published:

a. O-52766 – RCSU (A) J4 Warehouse Supervisor - Debert – closes 25 Oct 21;

b. O-52765 – RCSU (A) J4 Warehouse Supervisor - Shearwater – closes 25 Oct 21;

c. O-51348 – RCSU (C) J4 Warehouse Supervisor (MWO) Ottawa - Shearwater – closes 13 Oct 21;

d. O-52238 – RCSU (C) J4 Mat Mgt Tech (Sgt) Borden Warehouse – closes 13 Oct 21;

e. O-52210 – RCSU (C) J4 Warehouse 2IC (WO) Ottawa – closes 13 Oct 21;

f. O-51928 – RCSU (C) J4 Warehouse 2IC (WO) Borden – closes 13 Oct 21;

g. O-51548 – RCSU (C) J4 Mat Mgt Tech (Cpl) London Warehouse – closes 13 Oct 21;

h. O-52209 – RCSU (C) J4 Regional Trg Sp Mat Mgt Tech (MCpl) Borden – closes 13 Oct 21;

i. O-47267 – RCSU (NW) J4 Warehouse 2IC Calgary – closes 4 Oct 21;

j. O-52407 – RCSU (NW) J4 Supply Tech (Cpl) Regina SK – closes 4 Oct 21;

k. O-52381 – RCSU (NW) J4 Supply Tech (Cpl) Cold Lake AB – closes 4 Oct 21;

l. O-52521 – RCSU (Atlantic) RCWO – closes 25 Oct 21;

m. O-52551 – 1 CRPG – JCR Training Officer – closes 25 Oct 21; and

n. O-52847 – 4 CRPG – JCR Training Officer – closes 25 Oct 21.

(J1 Staffing O)

097/21 – CORPS/SQUADRON OFFICIAL POPULATION AND ESTABLISHMENTS

Annex B provides the corps/squadron official population and establishments for the 2021/2022 training year.

(J1 HRO)

098/21 – HONOURS AND RECOGNITION

1. The CO RCSU (Pac) congratulates the recipients of several well-deserved honours and recognition at the National and Regional Levels. These individuals have been recognized for their efforts and contributions to the Canadian Cadet Organizations. The list of recipients is located in Annex C.

2. You are encouraged to nominate and recognize deserving cadets, staff members, volunteers or community members, individuals or groups, who have positively impacted the Cadet Program. The Cdt #175, RCSU (Pac) Recommendation for an Individual / Group Award and DND 4362, Commander, Natl CJCR Sp Gp Commendation forms are located on SharePoint. Nominations can be submitted to RCSU (Pac) at any time.

(COS)

099/21 – INACTIVE MEMBERS

Ref: CF Mil Pers Instr 20/04

1. There are a number of COATS members who have not provided service for an extended period of time and have been identified as non-effective strength (NES). In accordance with ref, a Reserve Force member shall be declared NES when their unauthorized absence from duty has exceeded 30 days, during which time no fewer than three duty periods were conducted by the unit. A period during which a member has been declared NES does not count toward qualifying service for promotion, incentive pay or Canadian Forces' Decoration or clasp.

2. The J1 staff identify members who are to be declared NES based on submission of pay. Therefore, it is important that pay sheets be submitted in a timely manner. When a member is unable to continue with their duties, the member should be proactive in seeking an administrative option that meets their situation. There are a number of options available:

a. Exempt Duty and Training (ED&T): ED&T is a status which may be requested by a member who is temporarily unavailable to continue Reserve Service. A period of ED&T can range from 30 days up to 365 days or more in some circumstances. ED&T does not count toward qualifying service for promotion, incentive pay, and Canadian Forces Decoration (CD) or clasp. Corps / Squadron Commanding Officers are not the approval authorities for ED&T requests. All requests must be sent to RCSU (Pac) for approval by either the CO RCSU (Pac) or the Formation Commander, depending on the length of time requested;

b. Exempt Duty and Training (Maternity / Parental) (ED&T (MATA/PATA)): A member who wishes to request a period of absence for maternity or parental leave purposes may request to be placed on ED&T (MATA/PATA). In order to receive a benefit during a period of ED&T (MATA/PATA), a member must have accumulated the equivalent of 600 hours of paid service. Members who do not have 600 hours of paid service may still be placed on ED&T (MATA/PATA) in order to ensure they are not declared NES. Unlike ED&T, while on a period of ED&T (MATA/PATA), qualifying service continues to be calculated;

c. Supplementary Reserve (Supp Res): The Supp Res is a sub-component of the Reserve Force (Res F). A COATS member may be transferred to the Supp Res when the member is unable to continue service with a corps / squadron or establishment for an extended period of time. Should the member later become available for service, he / she may request transfer from the Supp Res to a corps / squadron or other establishment. Members may be held in the Supp Res for up to 5 years and time in the Supp Res does not count toward qualifying service for promotion, incentive pay, and CD or clasp. The Compulsory Retirement Age (CRA) for the Supp Res is 60. Officer Cadets cannot be transferred to the Supp Res; and

d. Voluntary Release: A COATS member may request voluntary release from the CAF at any time.

3. In order to request any of these administrative options, a member is to send an email to the RCSU (Pac) J1 section at: RCSUPac.OR@forces.gc.ca. or submit a request through the Admin Request Tool/VOR on SharePoint Be sure to include your service number as well as an effective date for the transaction that you are requesting.

4. When a member is declared NES, they will be sent a letter outlining their options to either become active, request ED&T, request transfer to the Supp Res or request voluntary release. Should the member not choose to take action to effect any of these options and instead remain NES, they will be processed for release under item 5(f), Unsuitable for Further Service.

5. Questions regarding any of these administrative processes may be directed to the J1 HRO, Lt(N) J. Stewart, at 250-363-0964 or Jennifer.Stewart2@forces.gc.ca.

(J1 HRO)

100/21 – REPORT OF ARREST BY CIVIL AUTHORITY

In accordance with QR&O 19.56, where an officer or non-commissioned member has been arrested by a civil authority, the member shall cause the arrest to be reported to the RCSU (Pac) Commanding Officer.

(J1)

101/21 – CAF PENSIONS

Ref: CANFORGEN 118/17 CMP 059/17 101547Z JUL 17

1. CAF pensions are administered by the Government of Canada Pension Centre at Public Services and Procurement Canada (Pension Centre). Questions about eligibility and entitlements to pension benefits should be addressed to the Pension Centre at 1-800-267-0325. General information about pension benefits can be found at https://www.tpsgc-pwgsc.gc.ca/fac-caf/accueil-home-eng.html.

2. Personnel who are not employed by the Pension Centre or by Director Pensions and Social Programs (DG Compensation and Benefits) are not authorized to give pension advice.

3. The CAF Pension Plan requires ongoing contributions which can only be made through the receipt of pay. When a member reaches 12 months without contributing (or without receiving pay in order to contribute), they are no longer eligible to continue in the pension and will be sent notification from Pension Services in order to facilitate a return of contributions.

4. IAW ref, Reserve Force members are reminded that entitlement to a CAF pension benefit is not finalized until release from the CAF or after 12 months without earnings. A transfer to the Supplementary Reserve does not constitute a release from the CAF.

(J1 HRO)

102/21 – DETAILED HEALTH QUESTIONNAIRE (DHQ)

1. Those returning cadets who require a Detailed Medical Verification must complete a DND 2570, Detailed Health Questionnaire (DHQ) and submit that form to the RMLO. The following points are to be noted with regard to DHQs being submitted to the RMLO:

a. COVID-19 restrictions had made many past challenges for our activity planners for 2020/2021, thus DHQ validations continued late into the year to offset and encourage maximum participation. Moving forward, for cadet activities 2021/22, we will be resuming normal DHQ validation timelines as per previous years. This means cadets who recently were validated late in 2020/21 will still need to fill out a new DHQ for the upcoming season;

b. the due date for all DHQs for returning cadets is 30 Nov 21. Although the RMLO will continue to process late returns up to 31 Jan 22, it must be noted that after that date, only DHQs for new enrollees or for current cadets reporting a new

medical condition will be accepted. This means that returning cadets who require a DHQ and who do not submit one by 31 Jan 22 will not be eligible for CTC selection;

c. as of 30 Apr 22, DHQs will cease to be validated unless there is a new medical condition;

d. DHQs must be printed from FORTRESS so that the "tombstone" data is printed onto the form – those that have handwritten information in sections 1 and 2 will not be processed as they are too frequently incomplete or illegible;

e. DHQs must be signed by the parent / guardian and not the cadet. There are no exceptions, regardless of the age of the cadet;

f. only the current version of the DHQ will be accepted;

g. photocopies, scanned or faxed versions of the DHQ will not be accepted;

h. if corps / squadron staff become aware of a new medical condition, a new DHQ will be required;

i. if possible, corps / squadron staff should provide a pre-addressed envelope with the DHQ so parents / guardians may mail the DHQs directly to the RMLO at:

Regional Cadet Support Unit (Pacific)
Attn: RMLO
PO Box 17000 Stn Forces
Victoria, BC V9A 7N2

j. corps / squadron should not be holding completed DHQs as this can delay validation. The parents / guardians should be encouraged to mail the DHQs directly to prevent a breach in cadet's confidential medical information; and

k. you may see the required Anaphylaxis forms triggered directly from FORTRESS, off input entered from the Basic Health Questionnaire (BMQ), on the next FORTRESS update. Cadets requiring Emergency Plans and Anaphylaxis Consent forms are not annual, and are only required once, unless information needs to be updated. Emergency Plans can be signed by either (1) Medical Doctor, (2) Nurse Practitioner, or (3) a photocopy of the current Epi Pen prescription label (showing cadet name, MD name, and expiry date of Epi Pen and sent with paperwork).

2. The DHQ process is intended to protect cadets from participating in activities that may not be compatible with their medical conditions. This process also protects the corps / squadron staff as well as the CCO from liability which may result from allowing a cadet to participate in an activity that aggravates or worsens a medical condition. Participation Limitations assigned to a cadet through this process are to be respected during all training activities, including CTC training.

(RMLO)

103/21 – LOGISTIK UNICORP

Ref: CATO 18-05

1. Logistik Unicorp has started sending new passwords to corps/sqns in order for you to access their website and process new orders.

2. Effective 1 Sep 21, Logistik Unicorp was to start deliveries of outstanding order to corps/sqns. Please note that when an order is returned, it involves delays, cost and increases the workload for Logistik Unicorp and J4 staff, so corps/sqns are to check their postal boxes regularly.

3. Corps/sqns are able to order uniforms through the Logistik Unicorp platform. Sqns requiring FTUs must request transfer of FTU points from CPO2 Bates as these points are not distributed by Formation with the 'regular' points. Boot orders are still to be submitted to CPO2 Bates for insertion into the system. The uniform parts that are provided to accommodate religious beliefs are only available through J4 HQ and a request from the corps/sqns should be put through their respective RCSU.

4. Clothing items from Logistik Unicorp are not to be brought on charge on a corps/sqn SLoc as part of C3 contract. For disposal, please follow CATO 18-05 Disposition on Non-Serviceable Cadet Clothing.

5. Catalogues have been updated to allow the ordering of new items available to corps/sqns. If there's something you think you should be able to order and cannot see in your catalogue online, contact CPO2 Bates.

(J4)

104/21 – STOCKTAKING OF IT ASSETS

1. A reminder to all corps/sqns and RCSU (Pac) staff that J4 is conducting a 100% stocktaking of all IT assets in Pacific Region, under orders from Formation.

2. Everyone is to report all of their CAF IT assets to CPO2 Bates (anything issued to you from the Regional HQ) in detail, including Item, Manufacturer, Model #, Serial Number, Location of the item and any other identifying marks (MIAMS Asset tag, CCO Asset sticker, etc).

3. Examples of items to be reported are: computers, laptop docking stations, monitors, printers, cell phones, scanners, projectors or anything else that plugs into a network (CCO or DWAN). An example of how to submit the information is as follows:

Unit / Station (Corps or Office)	Location (Building, Room #)	User (name or position if desk currently vacant)	CCO Asset Number (if Asset tag exists)	Item (Generic name)	Manufacturer	Model Number	Serial Number	Other Info
RCSU HQ - J4	Work Point 1055	J4 Chief - CPO2 Bates	CCO020692	Laptop	Toshiba	Tecra A50-C	1G043016H	

4. No reports are required on League or Sponsoring Committee-donated stand-alone assets not plugged into a DND network.

5. If in doubt, please report it.

6. This project has to be completed by end-October in order to satisfy our requirements for stocktaking reporting to the Formation and the VCDS.

7. Any questions may be directed to CPO2 Bates.

(J4)

105/21 – MONTHLY ETHICS DISCUSSION

As part of the ongoing ethics education and awareness process, all corps / squadron COs and RCSU (Pac) section heads should hold a monthly ethics discussion as part of their regular communications and ongoing professional development. These discussions can include a review of ethical scenarios that have been resolved, or a fictional scenario. A monthly scenario is provided through the ROs to aide in your discussions, but you are welcome to choose your own. Scenarios that may be of interest to the larger audience can be submitted to the Unit Ethics Coordinator, Capt Cheryl Major cheryl.major@forces.gc.ca.

(Unit Ethics Coord)

106/21 – OCTOBER ETHICS DISCUSSION

One of your staff has decided not to get vaccinated against Covid-19, and has chosen to inform you, as the CO, but asked you not to tell anyone else because they don't want to feel ostracized from the team, or make their choice a focus of their work relationships. You suspect that another staff member is immunocompromised and hasn't been vaccinated, but you know they would want to keep that information to themselves. However, they still feel comfortable attending meetings and training nights because they assume that the rest of the staff would have received their vaccinations. How do you handle this scenario as the CO?

Discuss the following:

a. Is this an ethical dilemma? / Are there competing values in this situation?

b. If there are competing values, What CAF priorities help determine your decision?

c. What Authority, Responsibility and Accountability is in place in this scenario?

d. What risk is there to the CAF/CCO/your unit in this situation?

e. Would you consider a different action if there was a chance that others would find out about your decision?

(Unit Ethics Coord)

S.R. Gresmak
Commander
Commanding Officer

Annexes:

Annex A Adult Screening Requiring Update
Annex B Corps and Squadron Official Population 2021/2022
Annex C Honours and Recognition List of Recipients

ADULT SCREENING REQUIRING UPDATE

1. The following COATS members, Civilian Instructors and Volunteers are due for renewal on the items indicated:

Unit	Rank/ Status	Name	PRC/VSS Renewal Date	RS Renewal Date
RCSU PACIFIC	Capt	Adams, J	8-Nov-21	
767 RCACS	Maj	Antrobus, K	9-Dec-21	
767 RCACS	Capt	Antrobus, L	9-Dec-21	
RCSU PACIFIC	Capt	Bachmier, D	17-Oct-21	
1725 RCACC	Capt	Bemister, J		28-Dec-21
3067 RCACC	CI	Blakey, C	30-Nov-21	
136 RCSCC	Lt(N)	Blount, D	20-Dec-21	
907 RCACS	CI	Brown, V	3-Nov-21	
1787 RCACC	Capt	Brunskill, G	28-Dec-21	6-Dec-21
222 RCACS	Capt	Buerfeind, E	16-Nov-21	
396 RCACS	Capt	Callaghan, JA	23-Nov-21	
2943 RCACC	Lt	Carlow, K	28-Dec-21	
2943 RCACC	Capt	Carlow, M	28-Dec-21	
47 RCSCC	Capt	Chen, M		10-Nov-21
81 RCSCC	Lt(N)	Cherrington, D	16-Nov-21	
RCSU PACIFIC	Lt(N)	Clausen, TP	5-Oct-21	
279 RCACS	Capt	Clow, M		6-Dec-21
259 RCACS	SLt	Cole, N	9-Dec-21	
RCAOC Pacific	Capt	Cote, J	12-Dec-21	
RCSU PACIFIC	Capt	Daniels, C		6-Dec-21
258 RCACS	CI	Davidson, T	28-Oct-21	
RCSU PACIFIC	LCdr	Debert, B	14-Dec-21	
136 RCSCC	Lt(N)	Dudley, D	7-Nov-21	
63 RCSCC	Lt(N)	Dufresne, C	22-Nov-21	
907 RCACS	Capt	Dyke, T		10-Nov-21
396 RCACS	Lt	Evasin, D	2-Dec-21	
3005 RCACC	Lt	Fagervik, K	31-Oct-21	
137 RCSU	Lt(N)	Fennell, J		25-Oct-21
396 RCACS	2Lt	Fjellgaard, E		28-Dec-21
RCSU PACIFIC	OCdt	Fox, C	8-Dec-21	
746 RCACS	Maj	Groome, C	12-Nov-21	
2556 RCACC	Lt(N)	Gueguen, G	10-Nov-21	
531 RCACS	Capt	Gurnett, C	6-Oct-21	27-Oct-21
81 RCSCC	Lt(N)	Harris, M	18-Nov-21	
2458 RCACC	Lt	Harvey, C	10-Nov-21	
RCAOC Pacific	Capt	Hathiramani, S	24-Nov-21	
RCSU PACIFIC	Capt	Hellyer, M	30-Sep-21	
147 RCACS	Capt	Herbert, K	27-Oct-21	
RCSU PACIFIC	Capt	Hills, K	14-Oct-21	
RCSU PACIFIC	Lt	Ho, C	9-Oct-21	
111 RCACS	Capt	Ho, I	7-Nov-21	
158 RCSCC	Lt(N)	Howard, C	22-Dec-21	
RCSU PACIFIC	Lt	Hunt, A	2-Nov-21	
RCSU PACIFIC	Lt	Hwang, B		28-Dec-21
RCSU PACIFIC	Capt	Iredale, M	31-Dec-21	
2305 RCACC	Capt	Kallert, B	28-Nov-21	6-Dec-21
RCSU PACIFIC	Lt(N)	Kapustina, O		28-Dec-21
RCAOC Pacific	Capt	Kirkpatrick, D	15-Nov-21	
513 RCACS	CI	Koplin, J	29-Oct-21	
111 RCACS	Maj	Kung, C	19-Nov-21	
848 RCACS	CI	Lamoureux, T	22-Nov-21	
RCSU PACIFIC	Lt	Lancaster, S		12-Oct-21
3300 RCACC	Capt	Larden, M	24-Nov-21	
692 RCACS	Capt	Law, S	23-Sep-21	
RCSU PACIFIC	WO	Lemire, P	10-Nov-21	
3063 RCACC	CI	Lewis, R	8-Nov-21	
204 RCSCC	CI	Lewis, R		28-Dec-21

950 RCACC	CI	MacDonald, T	30-Nov-21	
RCAOC Pacific	Capt	Mansueto, A	10-Nov-21	
RCSU PACIFIC	Capt	Materi, B	12-Dec-21	
3066 RCACC	Lt	McCarthy, D	31-Oct-21	
2289 RCACC	CI	McPhee, RS	29-Sep-21	
754 RCACS	Capt	Miklossy, S		12-Dec-21
RCAOC Pacific	Capt	Morrice, E	26-Oct-21	
2276 RCACC	CI	Nicoll, G	22-Nov-21	
RCSU PACIFIC	Capt	Palmer, C		6-Dec-21
835 RCACS	2Lt	Pedersen, R	27-Oct-21	
655 RCACS	Capt	Persaud, A	29-Nov-21	
RCSU PACIFIC	Maj	Prince, K	6-Dec-21	
2276 RCACC	Capt	Radcliffe, T	30-Nov-21	
RCSU PACIFIC	Maj	Reddy, G	2-Nov-21	
581 RCACS	CI	Rempel, G	15-Dec-21	
54 RCSCC	CI	Richard, D	12-Dec-21	
759 RCACS	Capt	Rosario, E		21-Nov-21
1725 RCACC	Capt	Schell, R	8-Nov-21	
204 RCSCC	CI	Seibert, C	23-Nov-21	
RCSU PACIFIC	Capt	Shore, R	25-Nov-21	
609 RCACS	2Lt	Situ, Y	20-Nov-21	
RCAOC Pacific	Capt	Sort, S	28-Sep-21	
204 RCSCC	CI	Sundell-Pierre, J	29-Sep-21	
754 RCACS	CI	Tan, Y	13-Dec-21	
676 RCACS	CI	Tellier, D	5-Oct-21	
RCSU PACIFIC	CWO	Thomas, S	22-Nov-21	
296 RCSCC	Lt(N)	Thurber, B	24-Nov-21	
637 RCACS	Maj	Tiwana, A	4-Nov-21	
RCSU PACIFIC	Lt(N)	Van Der Linden, J	28-Sep-21	
RCSU PACIFIC	Capt	Walker, H	13-Dec-21	
RCSU PACIFIC	Lt(N)	Webb, J		28-Dec-21
RCAOC Pacific	Capt	White, D	25-Nov-21	
RCSU PACIFIC	Lt	White, K	8-Dec-21	
3005 RCACC	Capt	Wilson, M	29-Dec-21	
2277 RCACC	Lt	Wiltshire, R	28-Oct-21	
903 RCACC	Capt	Wolf, M	17-Sep-21	13-Oct-21
RCAOC Pacific	Lt	Wong, W	5-Nov-21	
386 RCACS	Capt	Wright, D		28-Dec-21
2781 RCACC	Capt	Wright, J	19-Nov-21	
2422 RCACC	Capt	Wu, C	1-Dec-21	
RCSU PACIFIC	Lt	Yakiwchuk, J	16-Dec-21	

2. The following COATS members have passed the renewal date of the screening component indicated and have been directed that they are not to provide service of any kind effective the date indicated until such a time that the screening requirement is met.

Unit	Rank/ Status	Name	Expiry Date	Component Expired	Cease Parading Date
RCSU PACIFIC	Capt	Arthur, A	28-Aug-19	PRC/VSS	3-Sep-19
RCSU PACIFIC	Lt	Becker, A	08-Jun-21	RS	9-Jun-21
RCSU PACIFIC	Capt	Cable, R	05-Feb-13	PRC/VSS	6-Feb-13
			22-Jan-19	RS	
RCSU PACIFIC	SLt	Callaghan, K	21-Jul-21	RS	28-Jun-21
RCSU PACIFIC	Capt	Canlas, O	14-Mar-18	RS	9-Jan-18
RCSU PACIFIC	Capt	Chan, D	7-Dec-17	RS	12-Sep-17
47 RCSCC	Capt	Chen, M	12-Sep-21	PRC/VSS	28-Sep-21
RCSU PACIFIC	NCdt	Clark, S	11-May-20	PRC/VSS	2-Oct-20
RCSU PACIFIC	SLt	Englouen, C	7-May-19	RS	3-Jun-19
RCSU PACIFIC	LCdr	Fedderly, G	15-Oct-19	PRC/VSS	29-Oct-19
768 RCACS	Capt	Forster, M	4-Jul-21	RS	28-Sep-21
RCSU PACIFIC	Capt	Forsyth, A	30-Jun-21	PRC/VSS	30-Jun-21
RCSU PACIFIC	Maj	Fortino, M	8-Aug-21	RS	28-Sep-21

47 RCSCC	SLt	Groff, T	29-Jun-21	RS	28-Sep-21
819 RCACS	2Lt	Grover, S	24-Sep-21	PRC/VSS	28-Sep-21
1705 RCACC	Capt	Haak, K	18-Apr-21	PRC/VSS	18-Apr-21
692 RCACS	Capt	Hashmi, S	03-Nov-20	PRC/VSS	27-Nov-20
			15-Feb-21	RS	
RCSU PACIFIC	OCdt	Heighes, M	10-Feb-21	PRC/VSS	2-Mar-21
RCSU PACIFIC	Capt	Hirst, G	18-Sep-19	RS	30-Sep-19
RCSU PACIFIC	Lt	Houle, E	1-Feb-21	RS	2-Feb-21
RCSU PACIFIC	2Lt	Hsieh, M	26-Nov-19	PRC/VSS	2-Dec-19
819 RCACS	Capt	Hutchison, T	17-Aug-21	RS	28-Sep-21
RCSU PACIFIC	Lt	Hwang, B	13-Oct-20	PRC/VSS	30-Oct-20
RCSU PACIFIC	OCdt	Ikoma, K	12-Aug-20	PRC/VSS	2-Oct-20
RCSU PACIFIC	Lt	Jenks, W	11-Apr-21	PRC/VSS	12-Apr-21
521 RCACS	Capt	Kathrens, A	1-Jun-21	RS	28-Sep-21
RCSU PACIFIC	Lt	Kelusky, S	28-Aug-18	PRC/VSS	29-Aug-18
513 RCACS	Lt	Kinross, J	27-Jul-20	PRC/VSS	2-Oct-20
RCSU PACIFIC	Lt	Lancaster, S	01-Feb-21	PRC/VSS	2-Feb-21
RCSU PACIFIC	MS	Leccese, R	18-Jun-20	PRC/VSS	2-Oct-20
RCSU PACIFIC	Lt	Li, KBY	12-Aug-21	PRC/VSS	25-Aug-21
RCSU PACIFIC	Lt	Lum Black, K	20-Sep-17	PRC/VSS	21-Sep-17
RCSU PACIFIC	Capt	Lyford, SC	14-Sep-21	PRC/VSS	27-Sep-21
RCSU PACIFIC	CPO2	Mackay, D	28-Jan-21	PRC/VSS	2-Feb-21
RCSU PACIFIC	Capt	Malimban, M	17-Sep-21	PRC/VSS	28-Sep-21
135 RCACS	Lt	Malinab, J	10-Aug-21	RS	28-Sep-21
102 RCSCC	Lt(N)	Manning, C	15-Oct-19	PRC/VSS	29-Oct-19
			14-Dec-20	RS	
RCSU PACIFIC	Capt	Matsumoto, K	12-Sep-21	PRC/VSS	27-Sep-21
RCSU PACIFIC	Lt	Meade, A	31-Aug-21	PRC/VSS	5-Sep-21
RCSU PACIFIC	2Lt	Moore, A	15-Oct-17	PRC/VSS	20-Oct-17
3300 RCACC	Capt	Nagra, K	16-Sep-21	PRC/VSS	28-Sep-21
RCSU PACIFIC	PO2	O'Connor, W	24-Sep-20	PRC/VSS	2-Oct-20
			4-Mar-21	RS	
RCSU PACIFIC	LCdr	Packer, M	3-May-21	RS	28-Sep-21
RCSU PACIFIC	Capt	Palmer, C	19-Sep-21	PRC/VSS	27-Sep-21
RCSU PACIFIC	Capt	Perrin, R	25-Apr-17	PRC/VSS	26-Apr-17
			14-Jun-17	RS	
RCSU PACIFIC	OCdt	Pike, S	23-Sep-15	PRC/VSS	12-Mar-14
			08-Jun-21	RS	
1726 RCACC	2Lt	Potts, M	25-Mar-20	PRC/VSS	2-Oct-20
RCSU PACIFIC	Lt	Power, B	13-Sep-18	PRC/VSS	9-Feb-17
			6-Feb-17	RS	
RCSU PACIFIC	Lt	Rickey, R	25-Aug-21	RS	26-Aug-21
RCSU PACIFIC	Capt	Rienks, M	28-Feb-19	PRC/VSS	5-Mar-19
759 RCACS	Capt	Rosario, E	15-Jul-21	PRC/VSS	15-Jul-21
RCSU PACIFIC	Lt(N)	Schippers, M	8-Aug-21	RS	28-Sep-21
RCSU PACIFIC	Lt	Sekhon, N	30-Aug-17	PRC/VSS	3-Aug-17
353 RCACS	Capt	Stromquist, L	22-Sep-21	PRC/VSS	27-Sep-21
RCSU PACIFIC	Lt(N)	Totten, N	19-Jul-17	PRC/VSS	17-Oct-16
			21-Sep-15	RS	
1922 RCACC	Lt	Webber, J	23-Aug-21	PRC/VSS	31-Aug-21
307 RCSCC	Capt	White, D	26-Nov-20	PRC/VSS	27-Nov-20
			11-May-21	RS	
RCSU PACIFIC	Capt	Wong, D	18-Jul-21	PRC/VSS	30-Jul-21
RCSU PACIFIC	Lt	Wood, A	18-May-21	PRC/VSS	15-Jun-21

3. The following COATS members and CIs have submitted items to support a renewal, but additional information or action is required. Please contact rcsupacstaffing@forces.gc.ca to request additional information.

Unit	Rank/ Status	Name	Notes
902 RCACS	Capt	Braam , F	Signature required 330-47
189 RCSCC	Lt(N)	Cennon, B	Signature required 330-47

3064 RCACC	Capt	Crawford, M	Additional information for RS
RCSU PACIFIC	SLt	Douglas, R	Additional information for RS
136 RCSCC	Lt(N)	Dudley, D	Signature required 330-47
72 RCACC	Cpl	Heering, C	Additional information for RS
828 RCACS	Capt	Hirst, T	Additional information for RS
909 RCACS	Lt	Johnston, C	Additional information for RS
2316 RCACC	Capt	Landels, B	Additional information for RS
RCSU PACIFIC	Lt	MacDougall, A	Additional information for RS
2756 RCACC	Capt	McConnell, M	Signature required 330-47
899 RCACS	Lt	Melo, Y	Additional information for RS
2422 RCACC	Capt	Miskulin, J	Additional information for RS
3300 RCACC	Capt	Nagra, K	Additional information for RS
655 RCACS	Lt	Novak, T	Additional information for RS
RCA Ops	Lt	Patz, M	Additional information for RS
2316 RCACC	Capt	Rimmer, S	Additional information for RS
2422 RCACC	Capt	Scarisbrick, S	Signature required 330-47
2305 RCACC	Capt	Shearsmith, D	Additional information for RS
RCSU PACIFIC	Lt	Smith-Breton, N	Additional information for RS
754 RCACS	CI	Tan, Y	Additional information for RS
189 RCSCC	Lt(N)	Tarrington, J	Additional information for RS
81 RCSCC	Lt(N)	Townsend, M	Additional information for RS

4. The RCSU J1 Staffing section is currently processing renewal items for the following personnel:

Unit	Rank/ Status	Name	Renewal Item Processing
204 RCACS	Capt	Aspinall, S	RS
902 RCACS	Capt	Brown, S	RS
RCSU PACIFIC	Capt	Canlas, O	RS
RCSU PACIFIC	Cpl	Fleming, J	RS
63 RCSCC	Lt(N)	Gaucher, G	RS
386 RCACS	Capt	Heath, K	RS
RCSU PACIFIC	Capt	Hills, K	RS
2290 RCACC	Capt	Marek, M	RS
525 RCACS	Capt	Mok, Z	RS
2812 RCACC	Capt	Rudman, G	RS
1838 RCACC	Capt	Savoie, P	RS
RCA Ops	Capt	Soros, K	RS
RCSU PACIFIC	Lt(N)	Stewart, S	RS
583 RCACS	Maj	Taylor, J	RS
RCSU PACIFIC	Maj	Toms, T	RS
1922 RCACC	Capt	Turner, S	RS
2947 RCACC	Lt	Wu, V	RS

5. The following list indicates renewals that have been completed. COATS members who were suspended are authorized to recommence providing service on the approval date indicated.

Unit	Rank/ Status	Name	Approval Date	Component Approved
RCSU PACIFIC	Lt	Becker, A	28-Sep-21	PRC/VSS
2573 RCACC	Capt	Bramhoff, C	27-Sep-21	PRC/VSS
RCSU PACIFIC	Capt	Calcagno, M	10-Sep-21	RS
396 RCACS	Capt	Callaghan, JE	27-Sep-21	PRC/VSS
RCAOC Pacific	CI	Chester, T	14-Sep-21	PRC/VSS
RCSU PACIFIC	Maj	Dahl, M	22-Sep-21	PRC/VSS
1838 RCACC	Capt	Dalgleish, R	28-Sep-21	PRC/VSS
RCSU PACIFIC	Capt	Davies, H	10-Sep-21	RS
103 RCACS	Capt	Davies, L	13-May-21	RS
1787 RCACC	Capt	Devine, L	22-Sep-21	PRC/VSS
396 RCACS	2Lt	Fjellgaard, E	27-Sep-21	PRC/VSS
307 RCSCC	Lt(N)	Flynn, T	04-Jun-21	RS
RCA Ops	Capt	Gadallah, K	10-Sep-21	RS

RCSU PACIFIC	Sgt	Head, M	03-Jun-21	RS
325 RCSCC	Lt(N)	Jarosz, D	10-Sep-21	RS
525 RCACS	Capt	Khan, E	27-Sep-21	PRC/VSS
525 RCACS	Lt	Khan, E	3-Jun-21	RS
2827 RCACC	Lt	Lu, T	27-Sep-21	PRC/VSS
RCSU PACIFIC	Lt	MacDougall, A	28-Sep-21	PRC/VSS
RCSU PACIFIC	SLt	Malone, C	17-Sep-21	RS
RCSU PACIFIC	Capt	Milne, H	09-Sep-21	RS
808 RCACS	Maj	Mok, J	14-Sep-21	RS
552 RCACS	Capt	Palmer, D	10-Sep-21	PRC/VSS
RCAOC Pacific	Capt	Pritchard, N	23-Sep-21	PRC/VSS
RCSU PACIFIC	Lt	Rickey, R	28-Sep-21	PRC/VSS
RCSU PACIFIC	Maj	Shim, N	09-Sep-21	RS
353 RCACS	Capt	Shipton, K	14-Sep-21	RS
100 RCSCC	SLt	Stewart, C	9-Sep-21	PRC/VSS
RCA Ops	Lt	Walker, S	09-Sep-21	RS
RCSU PACIFIC	Capt	Willis, T	22-Sep-21	PRC/VSS

Annex B
RCSU (Pac) Routine Orders
4 October 2021

CORPS AND SQUADRON OFFICIAL POPULATION 2021/2022

Corps / Squadron	Official Population *	Authorized Positions
5 RCSCC	80	7
7 RCSCC	40	6
47 RCSCC	75	7
54 RCSCC	24	5
63 RCSCC	30	6
64 RCSCC	22	5
81 RCSCC	15	5
93 RCSCC	39	6
100 RCSCC	33	6
102 RCSCC	76	7
105 RCSCC	30	6
109 RCSCC	21	5
136 RCSCC	73	7
137 RCSCC	22	5
158 RCSCC	26	5
169 RCSCC	22	5
189 RCSCC	29	5
195 RCSCC	104	8
201 RCSCC	112	8
202 RCSCC	16	5
204 RCSCC	30	6
220 RCSCC	11	5
263 RCSCC	31	6
296 RCSCC	22	5
307 RCSCC	49	6
325 RCSCC	25	5
347 RCSCC	21	5
349 RCSCC	31	6
354 RCSCC	36	6
72 RCACC	30	6
788 RCACC	12	5
903 RCACC	40	6
950 RCACC	9	5
1705 RCACC	25	5
1725 RCACC	66	7
1726 RCACC	29	5
1746 RCACC	18	5
1787 RCACC	23	5
1789 RCACC	22	5
1813 RCACC	16	5
1838 RCACC	50	6
1867 RCACC	59	6
1922 RCACC	48	6
2136 RCACC	30	6
2276 RCACC	45	6
2277 RCACC	76	7
2289 RCACC	17	5
2290 RCACC	94	8
2305 RCACC	62	7
2316 RCACC	62	7
2381 RCACC	49	6
2422 RCACC	41	6
2458 RCACC	8	5
2472 RCACC	36	6
2483 RCACC	48	6
2556 RCACC	19	5
2573 RCACC	45	6
2618 RCACC	41	6
2756 RCACC	14	5
2757 RCACC	8	5
2781 RCACC	16	5
2812 RCACC	151	10
2822 RCACC	58	6
2827 RCACC	39	6
2887 RCACC	31	6
2893 RCACC	41	6
2924 RCACC	26	5
2943 RCACC	21	5

Corps / Squadron	Official Population *	Authorized Positions
2947 RCACC	104	8
2963 RCACC	14	5
3005 RCACC	31	6
3020 RCACC	15	5
3063 RCACC	17	5
3064 RCACC	16	5
3066 RCACC	13	5
3067 RCACC	15	5
3080 RCACC	15	5
3300 RCACC	65	7
22 RCACS	27	5
59 RCACS	128	9
89 RCACS	146	9
103 RCACS	74	7
111 RCACS	146	9
135 RCACS	59	6
147 RCACS	76	7
204 RCACS	42	6
205 RCACS	72	7
222 RCACS	50	6
223 RCACS	32	6
232 RCACS	28	5
243 RCACS	60	7
257 RCACS	25	5
258 RCACS	15	5
259 RCACS	50	6
278 RCACS	131	9
279 RCACS	24	5
353 RCACS	24	5
363 RCACS	37	6
386 RCACS	98	8
396 RCACS	49	6
513 RCACS	71	7
521 RCACS	71	7
525 RCACS	59	6
531 RCACS	32	5
552 RCACS	28	5
561 RCACS	20	5
581 RCACS	19	5
583 RCACS	97	8
609 RCACS	95	8
637 RCACS	224	12
655 RCACS	193	11
676 RCACS	73	7
692 RCACS	222	12
744 RCACS	39	6
746 RCACS	154	10
747 RCACS	41	6
754 RCACS	173	10
759 RCACS	124	9
767 RCACS	187	11
768 RCACS	27	5
777 RCACS	162	10
787 RCACS	16	5
808 RCACS	121	9
819 RCACS	134	9
828 RCACS	59	6
835 RCACS	19	5
848 RCACS	54	6
858 RCACS	34	6
861 RCACS	130	9
888 RCACS	163	10
893 RCACS	39	6
899 RCACS	28	5
902 RCACS	19	5
907 RCACS	168	10
909 RCACS	47	6

*based on 2019/2020 training year

Annex C
RCSU (Pac) Routine Orders
4 October 2021

HONOURS AND AWARDS LIST OF RECIPIENTS

The Commanding Officer and staff of RCSU (Pac) would like to extend their congratulations to the following individuals who have recently been presented awards:

LCdr Don Irwin, VCDS Commendation
"Since 2016, through exemplary leadership and dedication, LCdr Irwin, as Area Elemental Advisor (Sea) for Vancouver Island, supported the growth and sustainability of the Cadet Program. His selflessness and hard work were instrumental in rebuilding two Sea Cadet Corps within his area of responsibility. LCdr Irwin accepted back-to-back appointments as Commanding Officer where he established strong community support and strengthened the corps' viability to the benefit of the cadets who continue to participate in engaging and meaningful training opportunities."

Capt Jacqueline Zweng, VCDS Commendation
"From 2016 to 2021, Captain Zweng, a Cadet Instructors Cadre officer, has given extensively and generously of her time to both fundraise and raise awareness for Cancer and Post Traumatic Stress Disorder. Her leadership, passion and dedication to Wounded Warriors Canada has enabled much needed programs for Veterans. Captain Zweng's actions serve as an exceptional example of serving Canada before self which will provide benefits and supports to those who have, in the past, present and future, served in the Canadian Armed Forces."

Capt Ken Boyd, Formation Commander's Commendation
"Capt Ken Boyd has demonstrated exemplary leadership as Squadron Commanding Officer of 22 RCACS, establishing Air Cadets as a program of choice in the City of Powell River. Leading a collaborative effort including the Squadron Sponsoring Committee, he has implemented initiatives that resulted in growth from a dozen cadets four years ago to a present day population nearing forty cadets. His innovative approach, determination, and delivery of an exciting program serving the needs of youth have contributed to greater community support and stability for the squadron."

Capt Rico Choi, RCSU (Pac) CO's Commendation
"In recognition of your dedication and strong leadership in developing highly effective and successful mandatory and option training programs within 2947 Royal Canadian Army Cadet Corps. Your tireless efforts have created a positive and engaging environment for cadets to succeed within the Cadet Program and to prepare for their future endeavours."

Capt John Cloke, RCSU (Pac) CO's Commendation
"In recognition of your dedication and commitment to the Canadian Cadet Organizations. As a secondary duty, you assumed command of 1726 Royal Canadian Army Cadet Corps and under your leadership, it has been re-established as a viable corps which provides a full and engaging training program for the youth of the Comox Valley."

Capt Megan McConnell, RCSU (Pac) CO's Commendation
"In recognition of your outstanding initiative and dedication to 2756 Royal Canadian Army Cadet Corps. You have promoted the active participation of the cadets through engaging and creative virtual activities and training opportunities resulting in the Cadet Program becoming the youth program of choice in your community."

2Lt Braden Fournier, RCSU (Pac) CO's Commendation
"In recognition of your initiate and creative contribution in planning and delivering a unique, fun and engaging virtual presentation on Firefighting which ensured that the cadets and staff of all the Interior Area corps and squadrons were kept encouraged and motivated to remain engaged with the Cadet Program during the challenging times of the pandemic."

Capt Billie Sheridan, RCSU (Pac) CO's Certificate of Appreciation
"In recognition of your creativity and initiative for proposing virtual events which have helped keep military traditions alive. The social media Vimy Ridge Commemoration achieved national prominence, while the Virtual new-Year's Day Levee helped maintain connections for all Interior Area Canadian Cadet Organizations staff."

Capt Tabitha Fournier, RCSU (Pac) CO's Certificate of Appreciation
"In recognition of your enthusiastic commitment and dedication to 2887 Royal Canadian Army Cadet Corps. During the COVID-19 pandemic, your leadership in coordinating, planning, and delivering a comprehensive virtual program has provided engaging learning activities that have kept the cadets involved and this has established the corps as an integral part of the youth activities within the community of 100 Mile House."