Cadet Monthly Routine Orders
issued by
MAJOR EMILY LEE

COMMANDING OFFICER
888 AVENGER RCACS
ROYAL CANADIAN AIR CADET SQUADRON

Order No. 4	Last Order: 3
Dated: **1 Dec 21**	Dated: 1 Nov 21

1. ADMINISTRATION AND TRAINING

1.1. DUTY ROSTER

DATE	DUTY OFFICER
7 Dec 21	Capt Yip, P
14 Dec 21	Lt Lam, C

1.2. TRAINING

(a) Training will occur virtually every Tuesday evening from 1830 hrs-2115 hrs using Zoom.
(b) Training will occur IAW the following schedule:

TIMING	EVENT	RESPONSIBILITY
1830 – 1855	Icebreaker/Check-in	Duty Staff
1855 – 1905	Opening Announcements	Duty Staff
1905 – 1940	First Period	Instructors
1940 – 1945	Break	Instructors
1945 – 2020	Second Period	Instructors
2020 – 2030	Break	Instructors
2030 – 2100	Third Period	Instructors
2100 – 2115	Closing Announcements	Duty Staff

1.3. CADET ACTIVITIES

DATE/TIME	ACTIVITY	DRESS	LOCATION	OPI
14 Dec 21 1900-2100 hrs	Winter Holiday Celebration	Civies	Moberly Elementary	Lt Yeung, J

2. OFFICER AND CADET APPOINTMENTS

2.1. OFFICER/ADULT STAFF

STAFF MEMBER	POSITIONS	UCCMA	RSO	404	OTHER
Maj Lee, E	Commanding Officer				
Capt Yip, P	Deputy Commanding Officer, COVID-19 Safety Officer, Standards Officer		X		
Lt Lam, C	Administration Officer			X	PPL
Lt Malinab, J	PLO 2, PLO 5				
Lt Ng, B	Assistant Standards Officer			X	
Lt Truong, L	Assistant Training Officer, PLO 4				
Lt Yeung, J	Training Officer			X	
OCdt Cheung, J	Supply Officer, Assistant Administration Officer				
OCdt Tai, K	PLO 1				
CV Darred, J	Flying Operations Officer				PPL
CV Kong, T	PLO 3				

PLO = Proficiency Level Officer; FAI = First Aid Instructor; PPL = Power Pilot Licence

2.2. SENIOR CADET APPOINTMENTS

POSITION	CADET NCO
Cadet Squadron Commander	WO2 Luong, K
Cadet Deputy Squadron Commander	WO2 Singh, J
Cadet Squadron Warrant Officer	WO2 Tai, M
No. 1 Flight Commander (Hercules)	TBA
No. 2 Flight Commander (Griffon)	TBA
No. 3 Flight Commander (Lightning)	TBA
No. 4 Flight Commander (Sabre)	TBA
No. 5 Flight Commander (Polaris)	TBA
No. 6 Flight Commander (Phantom)	TBA

3. STAFFING/CIVILIAN/CADET TRANSACTIONS

3.1 ADULT STAFF TRANSACTIONS

SITUATION	MEMBER(S)	REMARKS
Taken on Strength (TOS)	N/A	N/A
Struck Off Strength (SOS)	N/A	N/A
Leave of Absence (LOA)	N/A	N/A
Promotions	N/A	N/A
Pending Enrollment	N/A	N/A

3.2 CIC OFFICER VOLUNTARY SERVICE

(a) Voluntary service in support of cadet training, assigned by the Commanding Officer either verbally or in writing, during this Routine Order period, will be performed by the following members:

i. Maj Lee, E
ii. Capt Yip, P
iii. Lt Lam, C
iv. Lt Malinab, J
v. Lt Ng, B
vi. Lt Truong, L
vii. Lt Yeung, J
viii. OCdt Cheung, J
ix. OCdt Tai, K

Except for when that service forms part of the member's paid entitlement for which they receive remuneration. (IAW CATO 23-11 and the members signed Cdt 167)

3.4 CIVILIAN VOLUNTEERS

(a) IAW CATO 23-07, the following civilians are authorized to act as volunteers in support of cadet training with 888 RCACS under the direct supervision of a CIC Officer of CI:

VOL CARD NO.	NAME	VOL CARD EXPIRY DATE
Not assigned	Jeevan Darred	n/a
Not assigned	Thomas Kong	n/a

3.5 CADET ADMINISTRATIVE TRANSACTIONS

(a) TOS cadets
   a. Cpl Hsiao, T
   b. LAC Zhou, L
   c. AC Cuenca, M
   d. AC Iu, K

(b) SOS Cadets
   a. Cho, M
   b. Fong, J
   c. Fong, J
   d. Lee, E
   e. Park, J

(c) Promotions
   a. See Annex A

(d) No new awards

3.6 CADET MISCONDUCT IN ORGANIZATION

(a) Cadets who are involved in any drug related activity (ie. smoking, vaping, ingestion, injection, etc). will not be tolerated. Counselling will be suggested to assist with medical needs. Any other circumstances, including being part of dealings, selling, or buying, termination of cadet membership will be immediate.

(b) Cadets involved in any violent crimes, gang related matters, persuading cadets to be involved in any crime related matters, will result in immediate termination of membership

(c) Misconduct will be based on Cadet regulations (ie. CATO 15-22); however, any offence related to the Canadian Law will be immediately reported to local law authorities.

// Original Signed //

E. Lee
Major
Commanding Officer
Distribution List

Air Office – RCSU (Pac)
Zone Trg O – Vancouver North Shore
888 Staff
888 SSC

ANNEX A
PROMOTIONS LIST

a. WO2 Bangar, A
b. WO2 Luong, K
c. WO2 Parameswaran, T
d. WO2 Singh, J
e. WO2 Tai, M
f. FSgt Chan, K
g. FSgt Deng, J
h. FSgt Feng, A
i. FSgt Ho, K
j. FSgt Ko, W
k. FSgt Lai, H
l. FSgt Liang, P
m. FSgt Liu, D
n. FSgt Situ, M
o. FSgt Wong, S
p. FSgt Zhang, K
q. Sgt Chen, A
r. Sgt Cheung, J
s. Sgt Dhaliwal, P
t. Sgt Gao, V
u. Sgt Hong, J
v. Sgt Hoque, A
w. Sgt Johal, A
x. Sgt Liu, C
y. Sgt Liu, M
z. Sgt Mattu, G
aa. Sgt Pitos, J
bb. Sgt Preet, K
cc. Sgt Segui-Andaluz, A
dd. Sgt Sharma, O
ee. Sgt Wong, B
ff. Sgt Xu, H
gg. Sgt Young, G
hh. Sgt Yuen, O
ii. Sgt Yung, E
jj. Sgt Zou, C
kk. Sgt Zou, E
ll. FCpl Hsiao, T
mm. FCpl Lim, H
nn. FCpl Liu, K
oo. FCpl Robles, C
pp. FCpl Simbulan, J
qq. FCpl Tran, S
rr. FCpl Ou Yang, C
ss. Cpl Bangar, J
tt. Cpl Sethi, I
uu. Cpl Yuen, C
vv. LAC Aujla, T
ww. LAC Catbagan, J
xx. LAC Guindon, D
yy. LAC Guindon, E
zz. LAC Torres Cruz, J
aaa. LAC Zhou, L